

# NOAA Cooperative Institute Task I Summary

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It is the policy of NOAA that Task I support for administrative functions and education and outreach shall be paid annually to each CI in accordance with the directives of NAO 216-107, the NOAA Grants Manual, and all applicable grants regulations of the federal government. Further, it is the policy of NOAA that Task I payments shall be considered routine in nature; shall occur within a specified time frame each fiscal year; shall be distributed across the NOAA Line Offices in proportion to L.O. support of CI science; and shall be calculated fairly and uniformly for all CIs.

## A. Task I definitions

Task I activities are related to the overall management of the Cooperative Institute, as well as general education and outreach activities. Thus, these are activities which support the operation of a CI; provide outreach platforms to transmit CI science to varied audiences; train and develop future scientists in the workforce; and provide capabilities requested under the Notice of Federal Funding Opportunity that created a specific CI, but which are not tied to a specific project or projects. Task I funding is therefore broken into two distinctive categories:

- Task IA – Administrative activities including CI start-up, management, and administration; this may include partial funding/salary support for the CI Director, Administrator, and other support staff; facilities (including non-project based ship or supercomputing resources, or other activities carried out under current cooperative agreements in Task I); travel; visiting researcher support; and other strictly administrative activities.
- Task IB – Education and outreach activities including support of post-docs and graduate students within the CI not assigned to specific projects or research; support of undergraduate research interns; development of community outreach, education, and training programs; and support for CI education and outreach staff.

Funding for non-project ship time and non-project supercomputing resource use currently provided through Task I by a CI to NOAA shall be incorporated into the calculated level of Task I on a case by case basis until the next recompetition for that CI takes place.

## B. Task I Funding formula and conditions

- Task IA: 8% of the first million (total Task II& III) + 4% of \$1-2M + 3% of the \$2-4M + 1.5% of the \$4-11M + **.75% above that;**
- Task IB - 1% of the total of Tasks 2 and 3.

Any increases resulting from the above formula to the overall Task I funding across NOAA shall be provided by NOAA in increments of 1/3<sup>rd</sup>; i.e. 1/3<sup>rd</sup> of the total increase shall be granted in during the first year that increased funds are provided, the second third shall be added the following year, and the final third shall be added a year later so that the full increase shall be in place.

This formula for computing Task I shall constitute a Floor from which total Task I shall be calculated for each CI. All CI's currently in existence at the time of implementation shall have their Task I calculated as the greater of either Task I policy implemented here or their existing Task I level, provided the sponsoring Line Office agrees to pay the existing Task I if it is greater than the calculated amount for the duration of the existing CI award.